

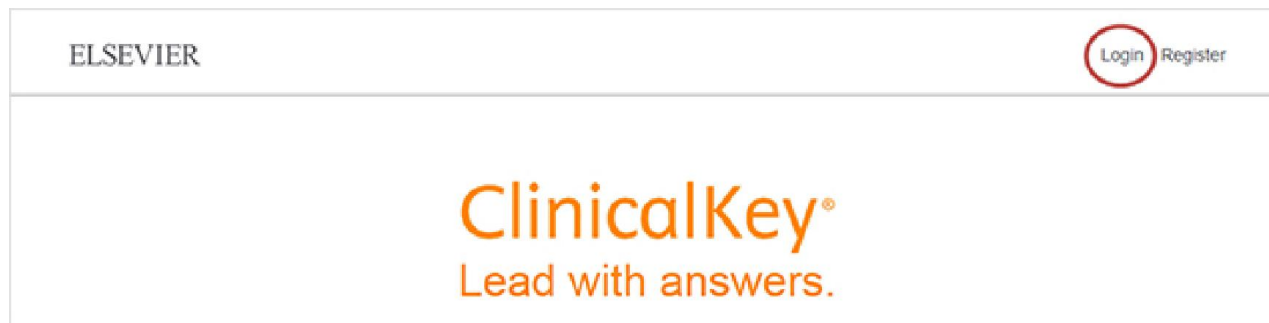
Self-Managed Remote Access - Setup

Introduction

- Self-Managed Remote Access is an email-based alternative for institutional administrators to provide remote access to their patrons.
- Below are the steps with screen shots for:
 - 1) users who have already set up a personal account/user profile and
 - 2) for users who have not yet registered.

Institutional Users – Already Have a Personal Account/User Profile:

To activate remote access, click Login at the top of ClinicalKey. From the Login page, click the link under Remote Access Activation.



- From the Login page, click the link under Remote Access Activation.

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Login using your Elsevier credentials

Username:

Password:

Remember me

Login

Not Registered?
Forgotten your username or password?

[OpenAthens login](#)

Login via your institution

[Other Institution login](#)

Remote Access Activation

[Click here to activate](#)

- Enter the email address associated with user profile and click Continue. ClinicalKey displays an activation message and sends a confirmation email.



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Remote access activation

(* = required fields)

E-mail Address:

Continue

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- Once the user enters their email information into the Remote Access Activation registration bar and clicks continue, the user will receive an email shortly after registering for remote access.
- They will need to click the link within the email to officially start their remote access. This will grant 180 days of remote access. Prior to the end of the 180 days, they will need to log into their ClinicalKey personal account/user profile while on your institution's IP.
- This will extend their access another 180 days. Should their remote access expire, they will need to follow the above steps to re-activate their access.

Institutional Users – Do NOT Have Personal Account/User Profile:

- Go to www.ClinicalKey.com and click Register in the top right corner.



- Using the email address associated with your institution, fill in the required information on the registration page.

The screenshot shows the ClinicalKey registration page. At the top, the ClinicalKey logo is on the left, and 'Login Register' links are on the right. Below the logo is a search bar with 'All Types' and 'Search...' dropdowns, and a search icon. To the right of the search bar are links for 'Books', 'Journals', and a 'More' dropdown. The main heading is 'Register'. Below this is a paragraph explaining registration: 'Registration is quick and free. It allows you to personalize these Elsevier Products if you have access. For example you can stay up-to-date with Search Alerts and Document Citation Alerts or keep track of your research with Saved Searches.' A link for 'Privacy policy' is provided. The form is divided into sections: 'Your details' with 'First name:' and 'Family name:' text boxes; 'E-mail and password' with a note 'Enter a password between 5 and 200 characters. Your e-mail address will be your username', and 'E-mail address:' and 'Password:' text boxes; and 'Your role:' with a dropdown menu 'Select your role in your organization'. At the bottom, there is a section 'Please select at least one subject area of interest' with a checkbox for 'Agricultural and Biological Sciences'. A 'Help & Feedback' button is located in the bottom right corner.

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Register

Registration is quick and free. It allows you to personalize these Elsevier Products if you have access. For example you can stay up-to-date with Search Alerts and Document Citation Alerts or keep track of your research with Saved Searches.

[Privacy policy](#)

Your details

First name:

Family name:

E-mail and password

Enter a password between 5 and 200 characters. Your e-mail address will be your username

E-mail address:

Password:

Your role:

Please select at least one subject area of interest

Agricultural and Biological Sciences

Help & Feedback

- Click Register when finished. ClinicalKey will display an activation message and sends a confirmation email.
- Users will receive an email shortly after registering. They will need to click the link within the email to officially start their remote access.
- This will grant 180 days of remote access. Prior to the end of the 180 days, they will need to log into their ClinicalKey personal account/user profile while on your institution's IP.
- This will extend their access another 180 days. Should their remote access expire, they will need to follow the above steps to re-activate their access.

Thank you!